

ROWERS - DAILY

- Check all rack straps and ensure the tie downs are done correctly.
- Wipe down all of the singles, inside and out with a towel.
- Check that rigger bolts and center pins are all tight (when out rowing)
- Pick up trash laying around boatyard, between boatyard and dock, also along water's edge
- Put unused slings back together, leaning against tree
- Clean out inside of hulls, tracks, deck, etc. Soap and water if necessary.

ROWERS – PERIODICALLY

- Weed the boatyard
- Stack the extra dock blocks so they are in better order.
- Clean the dock, take bucket for scooping and throwing water plus brush.
- Move in / out dock depending on water level. Reset anchors properly with use of coaching launch.
- Check all zipties around dock edge. Tighten if needed, or install new ones.
- Check that 5-gallon bucket has enough water / bleach solution (10%) for dipping oar handles
- Take home and wash / bleach / dry boathouse towels (If greasy, throw away. Use Laundromat)
- Thoroughly soap and water all boats inside and out.

COACHES / MAINTENANCE VOLUNTEERS

- Dump Garbage / Haul away recyclables.
- Pull coaches launch from the water – Hose inside, and scrub hull exterior
- Check tape on oars – Make sure all are marked in sets and being stored together.
- Every month go through and check rigging and bolts on all boats.
- Every month go through and check oar length and inboard.
- All boats must have a mark of tape on the side of the hull where the rack crossbar goes.
- Change oar / boat rigging on January 1 (Lighten up for sprints) and also July 15th (Heavier for head racing).
- Clean and oil all combo locks.
- Tighten bolts under erg seats. Change erg batteries. Oil erg chains.
- Use loppers and trim reeds along shoreline / around dock.
- Rerig boats and check pitch / spread.
- Replace oarlocks that are worn and / or oarlock inserts if loose.
- Measure and tighten down seat tracks that have moved or become loose
- Check shoes, ensure they all have heel tie-downs.
- Annually refinish and varnish Casitas Rowing wood sign.
- Count life preservers in coaching launches – 16. Plus check that all in good working order.
- Each coaching launch has throw rope.
- Once per year take launch motor in for tune up w/ Randy. Fuel filter, change oil, plugs,
- Monthly, check motor. Oil level, starter cord gear pin,